

# Registration Form

**PLEASE WRITE CLEARLY, ESPECIALLY YOUR EMAIL ADDRESS**

Name: (ONE NAME PER FORM): \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: (     ) \_\_\_\_\_ Home Phone: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

**WE DO NOT SEND REGISTRATION CONFIRMATIONS.**

- **We only contact you if your class is cancelled or overbooked.**
- Check your email regularly for any class date changes or cancellation notices.
- Check the website, Facebook, and Instagram frequently for any updates or changes to your classes.

**ONLINE REGISTRATIONS ARE PREFERRED.**

- Register online at: [newburyportadulthood.org](https://newburyportadulthood.org). There is an additional \$5 fee to cover administrative fees.
- If registering for another person (or more than one) please include names in the "Notes Section" (online orders).

**CHECKS AND MONEY ORDERS ARE ACCEPTED.**

- Cash and/or credit cards are **NOT** accepted with **mail-in registrations**.
- We **do not immediately deposit checks** until we are certain a class will run to avoid issuing refunds.

**MAKE CHECKS PAYABLE TO: NEWBURYPORT ADULT EDUCATION.**

- If you are registering for two or more people, please send separate forms and reference the check number on each form.
- Please write the name of the class you are registering for in the Memo Section of your check.

Refund Policy: **THERE ARE NO REFUNDS UNLESS CLASS IS CANCELLED:** <https://newburyportadulthood.org/shop/refund-policy/>

**COURSE NAME:**

**FEE:**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If you would like to donate \$5 to our technology fund to help NACE stay up-to-date with our increasing costs, please add here. **Thank you!***

\$5.00

**CHECK NUMBER (PLEASE WRITE NAME OF CLASS IN MEMO SECTION):** \_\_\_\_\_

**TOTAL:** \_\_\_\_\_

**PLEASE MAIL YOUR REGISTRATION TO:**

Newburyport Adult & Community Education  
c/o Nock Middle School,  
70 Low Street, Newburyport, MA 01950

**WE DO NOT SEND  
REGISTRATION  
CONFIRMATIONS!**

**CLASSES WILL NOT BE HELD DURING FEBRUARY SCHOOL VACATION WEEK: 2/19/24 – 2/23/24**

FOR MORE INFORMATION CONTACT PATTY ST. JOHN, DIRECTOR  
[PSTJOHN@NEWBURYPORT.K12.MA.US](mailto:PSTJOHN@NEWBURYPORT.K12.MA.US) • 978-465-1257 OR (DIRECT) 978-992-8060  
[NEWBURYPORTADULTED.ORG](https://newburyportadulthood.org)



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